

EXIT SUMMARY DECLARATION (in lieu of the exit process of the TSB)

Logging in:	https://customs.gov.mt/electronic-systems/custom-electronic-system			User-Password Application: https://customs.gov.mt/bus/entry-exit-summary-declaration	
	<i>Click on: "Exit Summary declaration", then on "New Exit Summary Declaration"</i>				
MAIN TABS	Data Element (EXS Fields)	Codelist	Guidelines		
GENERAL	Local Reference Number	N	Computer System Generated Number		
<i>Either</i>	Customs Sub Place	N	To be used only under normal procedure when the goods have arrived at a customs controlled area at an office of destination		
<i>or</i>	Arrival agreed Location Code	N	Relevant Office code		
<i>or</i>	Arrival agreed Location Goods	N	Enter the location where the goods may be examined.		
	Declaration Place	N	Customs office supervising the place where goods are loaded to be presented for export shipment.		
	Total Number of Items	N	Total Number of Items in the declaration		
	Total Number of Packages	N	Total Number of Packages of all items in the declaration		
	Total Gross Mass	N	Total Gross Mass of all items in the declaration		
	Exit Customs Office	Y	Enter MT000XXX code		
	Specific Circumstance Indicator	Y	As per drop down (Optional)		
	Transport Charges / Method of Payment	N	As per drop-down code list [1] - <i>see footnote</i>		
	Commercial Reference Number	N	Enter transport document number - digits only (AWB OR B/L) [1]		
	Declaration date & time		System Generated		
TRADERS	(Consignor) Trader		(Exporter) Details as per adjacent table [2]		
	(Lodging Summary Declaration) Person		(Declarant) Details as per adjacent table		
	(Consignee) Trader		(Party to whom goods are actually consigned) Details as per adjacent table [2]		
	(Representative) Trader		This field is to be used if the principal makes use of an authorised representative to make the declaration. Enter the representative's name. Details as per adjacent table <i>(The principal is the guarantee holder)</i>		
GOODS ITEM	Create a goods item 1.				
	GENERAL				
	Goods description		Enter acceptable goods description		
	Gross mass		Enter gross mass of this item		
	Commercial reference no.		See previous tab [1]		
	Commodity Code (Comb. Nomenclature)		A maximum of eight digits of the commodity code must be declared.		

Exit Summary Declaration

General Traders Goods Items Itinerary Seals

Local reference number: MTEIS0202220000000665

Customs sub place: Exit Customs Office:

Arrival agreed Location code: Specific Circumstance Indicator:

Arrival agreed Location Goods: Transport charges / Method of Payment:

Declaration place: Commercial Reference Number:

Total number of items: Declaration date & time: 02/02/2022 10:27

Total number of packages:

Total gross mass:

Name:

Street & Number:

Postal code:

City:

Country Code:

TIN:

General Traders Produced Documents Containers Packages

Item Number: 1

Goods description:

Gross mass: Transport charges/Method of payment:

Commercial reference no.: UN dangerous goods code:

(Code) Commodity:

Combined Nomenclature:

	Transport charges/Method of payment		See previous tab [1]
	UN dangerous goods code		Enter the relevant code from the United Nations dangerous goods list (if applicable)
TRADERS	<u>(Consignor) Trader</u>		See previous "Traders" tab [2]
	<u>(Consignee) Trader</u>		See previous "Traders" tab [2]
PRODUCED DOCUMENTS	Create a Document / Certificate		
	Document certificate Type		Enter code (N380 -Invoice and N271-Packing list)
	Document number		Enter number if applicable
CONTAINERS	Create Container		
	Container Number		Enter number if applicable
PACKAGES	Create Package		
	Kind of packages	y	Enter the appropriate code for the type of packages
	Number of packages		Enter number
	Number of pieces		Enter number, as applicable
	Marks & numbers		Enter the identifying marks and numbers on the packages
	Create a goods item 2.		Continue creating items, as applicable.
ITINERARY	Create itinerary		
	Routing Country Code	y	Countries, in chronological order, through which goods are routed between country of departure and country of final destination (As per drop down list of codes)
SEALS	Create Seal		
	Seals identity		Enter the identity marks of the seals (as applicable)
			REMARKS
			[1] to be entered only once - either under main "GENERAL" tab or under "ITEM" tab
			[2] to be entered only once - either under main "TRADERS" tab or under "GOODS ITEM-TRADERS" tab
			Link to error messages : DDNXA-Appendix Q2-v10
			Fields highlighted in GREEN are mandatory

Either or